



The Association of Catholic Student Councils
86 Cityview Drive
Daly City, CA 94014-3400
Phone and FAX# 415-584-9877

March 28, 2009

Dear Principal and Student Council Moderator,

As you probably know, TACSC has a very limited staff working full time! You would help us a great deal by...

1. Registering your students all at once, using **one registration form** and sending me **one** check from the school to cover your deposit and **one** check to cover the balance. If you send the entire amount at one time, all the better.
*(Places will be held with a **\$50 non-refundable deposit** for each student **up to ten days** prior to the conference. Please read flyer and registration form for more information in this regard. Thank you.)*
2. Collecting the delegate questionnaires and permission slips (available online); **mailing them all together.**

NOTE: There is an additional \$15 service charge for any student registering individually.

An information letter, a note of permission, an emergency form, a delegate questionnaire, and a "What to Bring" list for each delegate will be available to you on our website along with an attendance sheet that each moderator/principal needs to complete and send to the TACSC office. Please be aware that...

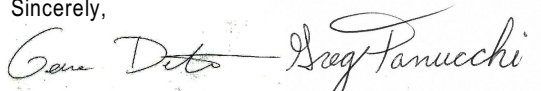
1. The fee amounts and schedule can be found in the Conference Flyer and Registration Form. Please note the dates and possible increases.
2. Places will be held with a deposit only up to ten days prior to the conference. All reservations require full payment by **July 1, 2009** or the place will be given to someone on our waiting list. No refund will be made.
3. Names of students attending the conference and their contact information must be postmarked no later than ten working days prior to the conference to avoid a \$25 charge per student. **This is the responsibility of the school contact person.**
4. Substitution of delegates will be allowed up until registration the day of the conference, but the substitute **must be of the same sex.**
Given 10 days notice a substitution may be made by someone from the opposite sex.
5. Deposits (\$50 per person) are **NOT** refundable or transferable. However, the balance of a student's payment may be transferred to another student if we receive a written cancellation postmarked **10 working** days prior to the conference along with a \$50 deposit for the new student.
6. Regardless of arrangements you make with parents and delegates, **your school assumes the ultimate responsibility for full payment of each student attending the summer conference.**

Please stress with the students you send to the conference that **they are expected to stay for the entire conference** and may not leave the site until after Mass on Sunday. A student will not be allowed to come and go from the conference for any reason except an obvious illness.

Please feel free to copy the enclosed flyer about TACSC's Summer Leadership Training Program and distribute it to interested students. A syllabus of the curriculum has been included on the back of this letter for your reference.

We look forward to meeting your students at our conference. We hope we have provided you with the information necessary to excite your student leaders to participate, and to assure the parents of your delegates that their children will be in good hands. Our counselors are very caring, and proper supervision is paramount.

Sincerely,


Gene Detre, Co-Director gene.detre@tacsc.org
Greg Fanucchi, Co-Director greg.fanucchi@tacsc.org

P.S. We recommend that you, your delegates, and the parents of your delegates visit our website...www.tacsc.org You will find there the answers to frequently asked questions regarding the summer conference.