



The Association of Student Catholic Council's Points, Policies & Procedures for the Summer Leadership Conference 2009

Who's Invited:

- Outstanding student leaders who will be seventh or eighth graders during the 2009-2010 school year are invited to attend.
- The Summer Leadership Conference is highly recommended for students who have been elected to their student council. However, **it is not limited only to student council officers**. Students who exhibit leadership qualities and express an interest in working with the student council to make student government work in your school are also eligible.

Registration Procedures:

- Individual spaces may be reserved without names if you register the number of students along with a **\$50 non-refundable deposit per student**. However, **we must have names in the office no later than 10 working days prior to the conference**. Please use overnight/express mail if necessary to avoid an additional \$25 per student late charge.
- Places will be held with a **non-refundable/non-transferable \$50 deposit per student** up to ten days prior to the conference. **All reservations require full payment ten days before the conference** for registration to be confirmed.
- Substitution of delegates will be allowed up until the first day of the conference but **must be of the same sex**. A substitution for a delegate of a different sex can be made if we receive notice within 10 or more days of the conference.

Refund Policies:

Your deposit and fee is refundable only...

- If your registration information is received after we have reached our quota of participants.
- If for some reason we would have to cancel the conference.

Your fee, less the \$50 deposit, is refundable or transferable only....

- If we receive a written cancellation postmarked **10 working** days prior to the conference. We will refund your fee or transfer it to pay for another student **up to, but not including, the \$50 deposit per student**. *The deposit of \$50 for each student is not refundable or transferable.*

No refunds will be made to anyone who cancels within less than ten days of a conference, and no places will be held if full payment is not received ten days prior to the conference. If full payment is not received by July 1, 2009 the place will be given to someone on our waiting list. There will be no refund.

Summer Conference Policies:

- Delegates are expected to participate in the **entire** conference and **may not leave the campus until dismissal on Sunday. Students will not be allowed to come and go from the conference.**
- All participants are expected to arrive between 1:00 and 3:00 pm. on the opening day and remain on the conference site until after Mass on Sunday (approximately 2:00 pm.)
- Participants are expected to refrain from the use of non-medical drugs and alcohol during the conference.
- All students must remain in their assigned dorm room after specified time for "lights out".
- Anyone violating policies #1 or #2 will be sent home, at the participant's expense. NO refund will be made.
- Regardless of arrangements the school makes with parents and delegates, **the school assumes the ultimate responsibility for full payment of each student attending the conference.**

**For more information please contact us at 415/584-9877 or email us at www.tacsc.org.
TACSC Office: 86 Cityview Drive, Daly City, CA 94014**