



The Association of Catholic Student Council's Points, Policies & Procedures for the Summer Leadership Conference

Who's Invited:

- ◆ Outstanding student leaders who will be seventh or eighth graders during the 2005-2006 school year are invited to attend.
- ◆ The Summer Leadership Conference is highly recommended for students who have been elected to their student council. However, **it is not limited only to student council officers**. Students who exhibit leadership qualities and express an interest in working with the student council to make student government work in your school are also eligible.

Registration Procedures:

- ◆ Individual spaces may be reserved without names if you register the number of students along with a **\$50 non-refundable deposit per student**. However, **we must have names in the office no later than 10 working days prior to the conference**. Please use overnight/express mail if necessary to avoid an additional \$25 per student late charge.
- ◆ Places will be held with a **non-refundable \$50 deposit per student** up to five days prior to the conference. **All reservations require full payment five days before the conference** for registration to be confirmed.
- ◆ Substitution of delegates will be allowed up until the first day of the conference but **must be of the same sex**.

Refund Policies:

Your deposit and fee is refundable only...

- ◆ If your registration information is received after we have reached our quota of participants.
- ◆ If for some reason we would have to cancel the conference.

Your fee is refundable only...

- ◆ If we receive a **written** cancellation postmarked **10 working** days prior to the conference. We will refund your entire fee, **less the \$50 deposit per student for processing**.

No refunds will be made to anyone canceling within five days of a conference, and no places will be held without full payment five days prior to the conference.

Summer Conference Policies:

- ◆ Delegates are expected to participate in the **entire** conference and **may not leave the campus until dismissal on Sunday**.
- ◆ All participants are expected to arrive between 1:00 and 3:00 pm. on the opening day and remain on the conference site until after Mass on Sunday (approximately 2:00 pm.)
- ◆ Participants are expected to refrain from the use of non-medical drugs and alcohol during the conference.
- ◆ All students must remain in their assigned dorm room after specified time for "lights out".
- ◆ Anyone violating policies #1 or #2 will be sent home, at the participant's expense. NO refund will be made.
- ◆ Regardless of arrangements the school makes with parents and delegates, **the school assumes the ultimate responsibility for full payment of each student attending the conference**.

**For more information please contact us at 415/584-9877 or email us at www.tacsc.org.
TACSC Office: 86 Cityview Drive, Daly City, CA 94014**